



*The following format for the Summit North Yacht Club Meeting Minutes
is in accordance with the current by-laws and amendments of Article X.*

Meeting will not exceed 1 ½ hours

Date: January 6, 2013 - 3:00pm

Location: Pacana Residence

Roll Call & New Officers

Commodore: present **Mike Pacana**
Vice Commodore: present **John Kenny**
Treasurer: present **Sue Sweeney**
Secretary: present **Linda Passantino**

Fleet Captain: present **Sue Pacana**
Master-at-Arms: present **John Liss**
Membership Officer: *open position*

Approval of Minutes

Minutes for the December 8, 2012 meeting were approved and will be posted by John K.

Commodore's Report

Mike P is perusing 2 new sponsors for the club.

Mike will contact Boat US for direction on how to continue using their discount and the discount code number.

Mike will contact Wayne Camp to retrieve the club credit card. This card will be used for club purposes only.

Record retention for tax returns, minutes, bylaws and additional misc accounting information will be 7 years.

Treasurer's Report

There is \$915.16 in our bank account as of 1/6/13.

Sue will be switching from Quicken to QuickBooks for her record keeping.

A check of \$500.00 was written as deposit for Herrington Harbour catering.

Vice Commodore's Report

John Kenny will contact Deerfield Inn for the 2013 Christmas Party. He will also contact Schaffer's restaurant in Maryland for information on their banquet facilities. Tentative date 12/7/13.

John will work with Judy Layman to update the club website. John will also check on information for other Web Masters.

Sgt at Arms Report

John Liss will contact "Let it Sew" for information on future yacht club apparel and a price for our logo set up.

John will also check with "Let it Sew" to see if they can add a link to our website so orders for club items such as shirts, burgees, etc can be ordered directly from them.

Membership Officer's Report

The group will work as a committee to fill this position.

Secretary will work on new membership cards to **include** boaters' names and list of sponsors.

Sue & Mike will check the mailbox in Bear regularly for membership enrollment. They will give the checks to the Treasurer who will contact the Secretary with the updated member information.

Secretary will update and retain the members list, keeping it current.

Fleet Captain Report

Sue P. submitted the event list for the 2013 season.

Opening Day May 18 – Mike P and John K will be the event coordinators. Location to be determined due to marina construction

South Jersey Marina: June 14 & 15

Bay Bridge Marina: July 19 & 20 – Linda P will be the event coordinator.

Herrington Harbour South Marina: Aug. 9 & 10 – This event was originally scheduled for 8/20 & 21 but due to HH schedule conflicts this was changed. An email and updated events schedule will be sent out to all members so they can plan accordingly.

Baltimore MD – Sue P will follow up with Inner Harbor East and BMC Inner Harbor for boat accommodations. This will be voted on at the next meeting.

Secretary's Report

Linda will maintain and distribute to all board members current members list to include boat information and email addresses.

Linda will send out an updated event form with a reminder to renew their membership. Added to the email will be information on the up and coming newsletter being sent via email. The Board will approve the newsletter prior to distribution.

Linda will also create the membership cards and distribute them.

Committee Updates / Reports

None

Other Business- Old and New

It was agreed that the 2013 budget will be set once we have a membership count. Historically the budgets have been set in June after the cutoff date for event enrollment.

Debby Nichols will be event photographer, newsletter editor and video producer. Linda will also ask Debby to join us for February's meeting.

Linda Passantino was officially nominated and elected Secretary for 2013.

Club goal is to have 60 members this year. This will enable us to have the Member Appreciation event in Herrington.

The meeting was adjourned 6:00pm.

**Date, Time and Place of next scheduled meeting: February 10, 2013 at 3:00pm.
Passantino/Alloway Residence.**